

REGISTRATION ROADMAP : HOW TO COMPLETE THE ONLINE REGISTRATION

! Materials Needed:

- Personal, parent/guardian information
- Insurance & Physician information
- Previous health records

See Registration Checklist for more details

! Things to Know:



Hover mouse over for detailed description



Required to fill out



Information is NOT automatically saved!
Please complete in one sitting.

FOLLOW THESE STEPS TO COMPLETE THE ONLINE REGISTRATION

1. Open your browser. (Google Chrome, Safari, FireFox, Internet Explorer, etc.)
- Through a computer/laptop, smart phone, or tablet



2. Go to "<https://specialolympicspa.org/find-a-program>"
- Locate your region's website

3. At homepage headings, find "**Get Involved**" & click "**Become an Athlete**" 
- **STEP 1: Confirm Your Eligibility**

4. **STEP 2: Register Online to Participate**
- Click "**Begin Athlete Registration**" 

5. **Begin the registration!**
- Typically takes about 30-40 minutes to complete
- Select "Pennsylvania" & identify your **local program**



CONTINUE ON THE NEXT PAGE

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STEPS CONTINUED

Fill out each section

- 6.
 - 1. Athlete Registration
 - 2. Emergency and Medical Contacts
 - 3. Sport Interest
 - 4. Current Health Status
 - 5. Family Health History
 - 6. Past Diagnosis
 - 7. Neurological Symptoms
 - 8. Current Medications
 - 9. Sign & Submit

- 7. **Sign & Submit**
List email for release forms to be sent to and **printed**

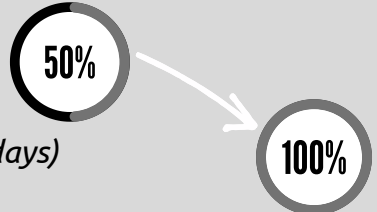
- 8. **Review & Sign** 2 release forms
 - 1) *Athlete Release Form **
 - 2) *Athlete Likeness Release (optional)*

- 9. Look out for email with link to **registration forms**

- 10. **Print** forms and take to a physician or authorized medical personnel!
Must fill out:
 - 1) *Athlete Medical Form: Physical Exam **
 - 2) *Medical Referral Form (if follow-up is needed)*



- 11. Look out for email to access SOPA online portal
 - 1) Click link to online portal
 - 2) Enter unique username and password (provided in email)
 - 3) Once **Medical Forms** are completed, upload to online portal (*within 90 days*)



Congratulations, you have completed your Online Registration!
Congratulations! We're so glad you've joined us!
You are now eligible to participate with Special Olympics Pennsylvania