

# **Unified Champion Schools Yearly Checklist**

<p><b><u>Required Surveys/Reports</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Back to School (September)</li> <li><input type="checkbox"/> SOPA Mid-Year Report (January)</li> <li><input type="checkbox"/> UMASS Survey (April)</li> <li><input type="checkbox"/> Graduating Seniors (May)</li> <li><input type="checkbox"/> SOPA End-of-Year Report (May/June)</li> </ul>	<p><b><u>Unified Sports</u></b> <b>(Track &amp; Field)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Pre-season Coaches Webinar</li> <li><input type="checkbox"/> Coaches Quiz</li> <li><input type="checkbox"/> PIAA Physicals Required for all Participants</li> <li><input type="checkbox"/> SOPA Waivers</li> <li><input type="checkbox"/> Order Uniforms</li> <li><input type="checkbox"/> Attend in-person coaches training (if applicable)</li> <li><input type="checkbox"/> Time Trials &amp; Entry Scores Updated</li> <li><input type="checkbox"/> AD's – submit dates for home meet</li> <li><input type="checkbox"/> AD's – secure PIAA Official for home meet</li> <li><input type="checkbox"/> Submit Letter of Intent (LOI) for Playoffs</li> <li><input type="checkbox"/> 2 after school practices/competitions per week</li> <li><input type="checkbox"/> Submit heat sheets &amp; tabulator after home meet</li> <li><input type="checkbox"/> Post-season/advancement webinar</li> <li><input type="checkbox"/> Store equipment/uniforms</li> <li><input type="checkbox"/> Submit invoice for coaches' payment</li> </ul>
<p><b><u>Inclusive Youth Leadership</u></b> <b>(IYL - Club)</b></p> <div style="display: flex;"> <div style="flex: 1;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Register for Youth Summit</li> <li><input type="checkbox"/> Attend Youth Summit</li> <li><input type="checkbox"/> September Club Meeting</li> <li><input type="checkbox"/> October Club Meeting</li> <li><input type="checkbox"/> November Club Meeting</li> </ul> </div> <div style="flex: 1;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> December Club Meeting</li> <li><input type="checkbox"/> January Club Meeting</li> <li><input type="checkbox"/> February Club Meeting</li> <li><input type="checkbox"/> March Club Meeting</li> <li><input type="checkbox"/> April Club Meeting</li> <li><input type="checkbox"/> May Club Meeting</li> <li><input type="checkbox"/> June Club Meeting</li> </ul> </div> </div>	
<p><b><u>Whole School Engagements</u></b> <b>(WSE - 4 Minimum)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Spread the Word (banner signing, announcements, assembly, etc.)</li> <li><input type="checkbox"/> Fans in the Stands (announcements, posters, band, cheerleaders, senior night, etc.)</li> <li><input type="checkbox"/> Cool Schools Fundraiser (Plunge, Pop, Rain Rally, or other)</li> <li><input type="checkbox"/> Your Choice (Pep Rally, Spirit Week, etc.)</li> <li><input type="checkbox"/> Your Choice (Unified Sport Day, Clap-Out, etc.)</li> </ul>	
<p><b><u>Other/Miscellaneous</u></b></p> <div style="display: flex;"> <div style="flex: 1;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Back to School Webinar</li> <li><input type="checkbox"/> Unified Ambassadors Nomination</li> <li><input type="checkbox"/> Visit UCS Website &amp; Utilize Resources</li> <li><input type="checkbox"/> Follow/tag us on social media</li> </ul> </div> <div style="flex: 1;"> <ul style="list-style-type: none"> <li><input type="checkbox"/> Attend/host a Preview Day</li> <li><input type="checkbox"/> Share links to media/news stories about your school</li> <li><input type="checkbox"/> Share Seasonal Community Sports Sign-Up Info – Winter</li> <li><input type="checkbox"/> Share Seasonal Community Sports Sign-Up Info – Spring</li> <li><input type="checkbox"/> Share Seasonal Community Sports Sign-Up Info – Summer</li> <li><input type="checkbox"/> Share Seasonal Community Sports Sign-Up Info - Fall</li> </ul> </div> </div>	

