

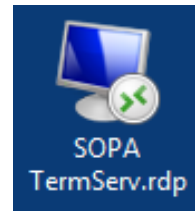


Games Management System (GMS)

Delegation Reports



1. Log onto Terminal Services



2. Log onto GMS7





3. In the “Games” tab, select the appropriate competition

ricksen (superuser); [change password](#) Close

Person lookup/data entry

Tool

- Find people by personal data - name, date of birth, address, phone number, e-mail address, etc.
- Find people using advanced criteria
- Enter name, address and phone changes

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Games: 29 ←

Applicant screening

Reports

GMS Transfer

User tools

Administrator tools

Setup

Entering info into GMS



Person lookup/data entry

Games: 39 [Create new games](#)

Games: All games

Games	Start ...
2017 Eastern Fall Sectional	10/01/2017
(copy of) 2017 Western Fall Sectional	09/24/2017
2017 Central Fall Sectional	09/24/2017
2017 Western Fall Sectional	09/24/2017
2017 Sports Camp	08/13/2017
2017 Summer Games	06/01/2017
Warren County Basketball Invitational	05/13/2017
2017 Eastern Spring Sectional	05/06/2017
2017 Western Spring Sectional	04/29/2017
2017 Central Spring Sectional	04/23/2017
2017 Eastern Bowling Sectional - Rosebowl	03/26/2017
2017 Eastern Bowling Sectional - Parkway	03/26/2017
2017 Eastern Bowling Sectional - Mountainville	03/26/2017
2017 Western Bowling Sectional	03/18/2017
2017 Central Bowling Sectional	03/18/2017
2017 Figure Skating State Games	03/11/2017

.....

Find the event in the main screen





Go into reports menu, then to “advanced/custom”

The screenshot shows a software interface with a sidebar on the left and a main content area. The sidebar contains several menu items: People, Delegations, Events, Reports, User tools, Timing systems, Setup, Special tools, Reload security, and Help. The main content area displays a list of reports under the 'Reports' menu. The 'Advanced/custom' option is selected, and a black arrow points to it from the text above. The list of reports includes:

Report	Description
Advanced/custom	Design your own report.
Awards Requirement Estimator	Awards Requirement Estimator.
Banned people	Print people who are banned yet registered in this games.
Basic mailing labels	Print mailing labels for people in this games using built-in label types.
Basic mailing labels with custom filters	Print mailing labels using built-in templates with advanced criteria.
Bib details	Reports on entrants with and without assigned bib numbers.
Bib summary	Reports on used bib numbers by delegations, sports and events.
Custom column	Custom reports where you specify just the columns not a full layout.
Custom mailing labels	Print mailing labels for people in this using your own label types.
Custom mailing labels with custom filters	Print mailing labels for people using your own label types and advanced criteria.
Event result reports	Results for events.
Event result reports for large screens	Event results for media projectors or large screens.



In the select saved report, find “Delegation Report”

Select saved report

Name ▲	Keywords	Last changed	Sports
(recent)			
Bocce Fall Fest Drawing	results	09/25/2018	
Results - individual		11/23/2010	
(special)			
(last used) Bocce Fall Fest Drawing	results	09/25/2018	
(last run) Bocce Fall Fest Drawing	results	09/25/2018	
(unassigned)			
Condensed heat sheets - Ermer		10/10/2019	
Condensed heat sheets - individual		04/20/2010	
Condensed heat sheets coaches WGMB		02/09/2020	
Delegation Report		04/21/2020	
Games People		03/29/2010	
Games People w/events		03/29/2010	
Games People w/events		02/24/2019	
Games People w/events EFS		09/28/2016	
Heat Sheet - Condensed AT Relay Team		04/23/2019	
high school delegation		02/23/2019	
LDR Unified Condensed heat sheets		10/28/2019	
Multiple un heat sheets - individual		04/20/2010	

Search:

[Load from a file](#) [Show hidden reports](#) [Ignore sport filters](#) [Ignore groupings](#)

Showing only sports: Athletics/Track and Field, Bocce, Football/Soccer, Powerlifting, Volleyball

Select Cancel



Filter by delegation



[Properties](#) [Clear settings](#)
[Save as a shortcut](#)
[Design report](#)
[Calculated fields](#)
[Detail filtering/sorting](#)

ting
: #1: [Delegation](#) [with page break](#)
: #2: [Name](#) [with page break](#)
[.sort](#)

Print options
Print to: [Screen](#)

people

Source criteria

Exclude people with these flags:
(no filter)

Filter entrants by gender
 Filter entrants by age
 Filter entrants by delegation

(no filter)

- Adams County
- Area M
- Bedford County
- Blair County
- Cambria County
- Centre County
- Clearfield County
- Franklin County
- Fulton County
- Huntingdon County
- Lycoming County
- Mifflin Juniata
- Somerset County
- Tioga County
- York County



Print, then save the PDF as you have done in the past



Source criteria

Exclude people with these flags:
(no filter)

- Filter entrants by gender
- Filter entrants by age
- Filter entrants by delegation

Adams County

- Hierarchical delegations' names
- Filter entrants by role
- Filter entrants by scratched status

[Add another](#)

[Print](#)

Rinse and repeat as needed!

