

Local Program Management Team Positions

Position	Role
Manager	Responsible for all aspects of local program management in assigned geographic area.
Assistant Manager	Responsible for assisting the program manager in all aspects of local program management and preparing to transition into the Program Manager's role as part of the program's succession plan.
Treasurer	Responsible for all aspects of the financial administration of the local program.
Training Coordinator	Responsible for all aspects of sports training for local program coaches and athletes.
Competition Coordinator	Responsible for all aspects of sports competition for local program coaches and athletes.
Secretary/Recording Secretary	Responsible for a variety of duties pertaining to records maintenance, correspondence and internal communications.
Fund Raising Coordinator	Responsible for developing and carrying out a fund raising plan to meet the financial needs of the local program.
Outreach Coordinator	Responsible for recruitment and registration of all athletes.
Athlete Registration Coordinator	Responsible for the handling and processing of all Athlete Applications for Participation (also known as Athlete Medicals)
Public Relations Coordinator	Responsible for communications to establish and promote favorable internal and external relationships
Volunteer Coordinator	Responsible for recruitment, retention and recognition of local program volunteers.
Family Coordinator	Responsible for the recruitment and support of families or caregivers of athletes.
Database Coordinator	Responsible for the management of the local program's database.
Athlete Representative	Responsible for representing all program athletes as a member of the Local Program Management Team.
Athlete Representative Mentor	Responsible for providing direct support to the Athlete Representative.