

Special Olympics PA - FALL 2025 Western PA Calendar

Task/Project	Date	Responsible	Notes
Fall Site Registration Form	April 1 - May 1	Head Coaches	Indicate where training sites will occur for the season
Fall Sign-up Form	May 15-July 15	Athletes/Volunteers	Everyone (athletes and volunteers/coaches) interested in participating in the season MUST complete this sign-up form
Coach Certification Requests	by July 15	Coaches	Inform your RSD of sport coach certification needs
Fall Coach Training Schools	June 30-August 30	HQ & RSD	List of Training Schools and Registration links are posted in the Portal, you must REGISTER 3 days in advance to attend a Training School.
Fall Pre-season Coach webinars	July 22 - July 30	HQ	Webinars to inform coaches in areas of emphasis and rule changes for the upcoming season, at least 1 coach per training site should plan to attend - recording will be posted to Sports Offered page of website.
Fall Regional Pre-season coach meetings	Aug 1 - 15	Regions	Regional meeting to review region specific events/info
Fall Sectional Event Information Shared	August 8	HQ	HQ to send event information and Initial Allocations
Fall Season Begins	August 9	Local Teams	To be eligible for Fall Fest athlete MUST complete 8 weeks of training prior to that event, this can include indoor training.
Fall Season Eligibility deadline & Team Sport Age Exemption deadline	August 23	Regions	Athletes and coaches who have completed the Sign-Up Form must have all required paperwork completed by this time; those that do not will be scratched from rosters. All team sport age exemption requests must be submitted by this date. Coaches joining after this date must have all Class A requirements (valid background check and trainings) before attending a practice. Athletes looking to join after this date need to work with their respective Regional Team.
Declare participants for Sectional and work with Program Leader on LOI	Aug 27	Head Coach	Athlete/Vol tab of Tracker, mark with an "X" those Athletes and Unified Partners that desire to attend the event. Follow the normal process for your program to submit LOI requests.
Sectional LOI Due	Aug 28	Local Teams/Regions	LOI = Letter of Intent should be submitted by Program Leadership or Regional Staff.
Sectional Final Allocations	Aug 29	HQ	HQ will provide final number of slots for event
Sectional Roster Finalized by Coaches	Sept 3	Head Coach	Based on final allocations, coaches update athletes and volunteers attending the event and identify their role within column I on the Event Registration tab. Additional volunteers who plan to attend event but are not listed on Tracker need to be shared with RSD.
Sectional Rosters added to GMS	Sept 4	Regions	RSDs will pull list into GMS project
Fall Sectional Registration due	Sept 11	Local Teams/Regions	Event registration deadline: Complete Event Registration info for each athlete/UP attending on the Roster tab of Tracker
Fall Fest Event Information Shared	Sept 12	HQ	HQ to send event information
Fall Sectional sport specific entry information complete in GMS	Sept 16	RSDs	RSDs to enter all event specific data into GMS
Fall Sectional Competition Eligibility deadline	Sept 19	Regions	All participants registered for this event who have not met eligibility criteria (clearances, trainings or medical) will be scratched from the event
Fall Sectional Scratch/Activation & Score update deadline	Sept 22	Local Teams/Regions	Last chance to scratch/add or make updates to athlete scores
Western Fall Sectional	Sept 28	HQ/Three Rivers	Slippery Rock University
Fall Fest Roster Finalized by Coaches	October 6	Head Coach	Based on final allocations, coaches update athletes and volunteers attending the event and identify their specific role on the Event Registration tab. Additional volunteers who plan to attend event but are not listed on Tracker need to be shared with RSD.
Fall Fest Advancements and Complete Roster in GMS	October 7	HQ & Regions	HQ to advance participants to Fall Fest GMS, RSDs to complete roster by adding/deleting participants
Fall Fest Housing Forms shared with Programs	October 9	HQ	HQ will provide housing list to Programs
Fall Fest Registration and Housing due	October 16	Local Teams/Regions	Sport specific event registration deadline for each athlete/UP attending - complete on the Event Registration tab of Tracker
Fall Fest sport specific entry information complete in GMS	Oct 22	RSDs	RSDs to enter all event specific data into GMS
Fall Fest Competition Eligibility deadline	October 29	Regions	All participants registered for this event who have not met eligibility criteria (clearances, trainings or medical) will be scratched from the event
Fall Fest Scratch/Activation & Score Update deadline	Oct 30	Local Teams/Regions	Last chance to scratch/add or make updates to athlete scores
Fall Festival - Villanova University	Nov 7-9	HQ	
Color Key:	Regional Contacts	Northwest	Douglas Chuzie, dchuzie@specialolympicspa.org
Staff: HQ and/or Regions		Wilds	Jennifer Tresp, jtresp@specialolympicspa.org
Regions		Susquehanna Valley	Madi Welliver, mwelliver@specialolympicspa.org
Local Teams (Head Coaches/Volunteer Leaders)		Northeast	Tom Robinson, trobinson@specialolympicspa.org
Participants (Athletes/Volunteers)		Greater Philadelphia	Jason Merola, jmerola@specialolympicspa.org
		Region 6	Brynne Wacker, bwacker@specialolympicspa.org
		CAR	Shannon Pechart, spechart@specialolympicspa.org
		Ridge & Valley	Heather Hudson, ridgevalley@specialolympicspa.org
		Three Rivers	Chase Proudfit, cproudfit@specialolympicspa.org
	Headquarters Contacts	Michelle Boone, mboone@specialolympicspa.org (Overall Season)	
		Bruce Bach, bbach@specialolympicspa.org (All Competitions/Fall Fest lead)	
		Erika Christiansen, echristiansen@specialolympicspa.org (Central Event lead)	