

Special Olympics PA - West Spring 2024 Calendar - Regions: Northwest and Three Rivers

Task/Project	Date	Responsible	Notes
Fall Season Kickoff	March 25	HQ & Regions	Provide sports offerings, rule updates/priorities, important dates/deadlines
Fall Site Registration Form	April 1 - May 1	Head Coaches	Indicate where training sites will occur for the season
Fall Sign-up Form	May 15 - June 15	Athletes/Volunteers	Everyone (athletes and coaches) interested in participating in the season MUST complete this sign-up form
Coach Certification Requests	May 15 - June 30	Coaches	Inform your RSD of sport coach certification needs
Fall Coach Training Schools	mid-June - mid-Aug	HQ & RSD	Registration Link - complete registration at least 3 days prior to the scheduled training school
Team Leader/Sport and Comp Coord. Pre-season webinar	July 10	HQ	Pre-season webinar to cover important things to know for the season, updates to sport rules and/or competitions
Fall Sectional Initial Allocations	July 11	HQ	HQ to share Fall Sectional initial allocations
Fall Pre-season Coach webinars	July 15-26	HQ	Webinars to inform coaches in areas of emphasis and rule changes for the upcoming season
Fall Regional Pre-season coach meetings	July 29-Aug 9	Regions	Regional meeting to review region specific events/info
Western Fall Sectional (WFS) Event Registration Info Shared	August 2	HQ	Will include revised allocations with team sport age group breakdown and events being offered at that competition
Fall Season Begins	Aug 9 - Sept 6	Local Teams	To be eligible for State Games athlete MUST complete 8 weeks of training prior to that event, this can include indoor training.
Fall Season Eligibility deadline & Team Sport Age Exemption deadline	August 23	Regions	Athletes and coaches who have completed the Sign-Up Form must have all required paperwork completed by this time; those that do not will be scratched from rosters. All team sport age exemption requests must be submitted by this date. Coaches joining after this date must have all Class A requirements (valid background check and trainings) before attending a practice. Athletes looking to join after this date need to work with their respective Regional Team.
Declare participants for Sectional/State competition	Aug 27	Head Coach	In columns K and L on the Attendance Tracker, mark with an "X" those athletes and Unified Partners that desire to attend the respective Sectional or State level event (this will allow program/regional leaders to submit an LOI).
WFS LOI Due	Aug 29	Local Teams/Regions	LOI = Letter of Intent, how many athletes are you requesting for this event
WFS Final Allocations	Aug 30	HQ	HQ will provide final number of slots of event
WFS Roster Finalized by Coaches	Sept 2	Head Coach	Based on final allocations, coaches update athletes actually attending the event within column K on the Attendance Tracker
WFS Rosters added to GMS	Sept 3	Regions	RSDs will pull list into GMS project
WFS Google Registration link shared	Sept 5	HQ	Event registration link
Fall Festival Event Registration Info Shared	Sept 6	HQ	HQ to send event information
WFS Registration due	Sept 12	Local Teams/Regions	Event registration deadline
WFS Competition Eligibility deadline	Sept 20	Regions	All participants registered for this event who have not met eligibility criteria (clearances, trainings or medical) will be scratched from the event
WFS Scratch/Activation deadline	Sept 23	Local Teams/Regions	Last chance to remove or make changes to athlete scores
Western Fall Sectional	Sept 29	HQ/GLVPR	Desales University
FF Google Registration link shared	Oct 3	HQ	HQ to send event information
FF Registration due	Oct 10	Local Teams/Regions	Event registration deadline - confirm athletes, add coaches/volunteers, complete housing, update athlete events/scores
FF Competition Eligibility deadline	Oct 23	Regions	All participants registered for this event who have not met eligibility criteria (clearances, trainings or medical) will be scratched from the event
FF Scratch/Activation deadline	Oct 24	Local Teams/Regions	Last chance to scratch/add or make changes to athlete scores
Fall Festival	Nov 1-3	HQ/Greater Phila	Villanova University, Villanova, PA

Color Key:			
Staff: HQ and/or Regions		Northwest	Douglas Chuzie, dchuzie@specialolympicspa.org
Regions		Wilds	Jennifer Tresp, jtresp@specialolympicspa.org
		Region 3	Michelle Boone, mboone@specialolympicspa.org
Local Teams (Head Coaches/Volunteer Leaders)	Regional Contacts	Northeast	Kim Lope, klope@specialolympicspa.org
Participants (Athletes/Volunteers)		GLVPR	Jason Merola, jmerola@specialolympicspa.org
		Region 6	Brynne Wacker, bwacker@specialolympicspa.org
		CAR	Shannon Pechart, spechart@specialolympicspa.org
		Region 8	Michelle Baranowske, mbaranowske@specialolympicspa.org
		Three Rivers	Jessie Merckle, jmerckle@specialolympicspa.org
		Headquarters Contacts	Michelle Boone, mboone@specialolympicspa.org (Overall Season)
		Bruce Bach, bbach@specialolympicspa.org (All Competitions/Fall Fest lead)	
		Erika Christiansen, echristiansen@specialolympicspa.org (Central Event lead)	