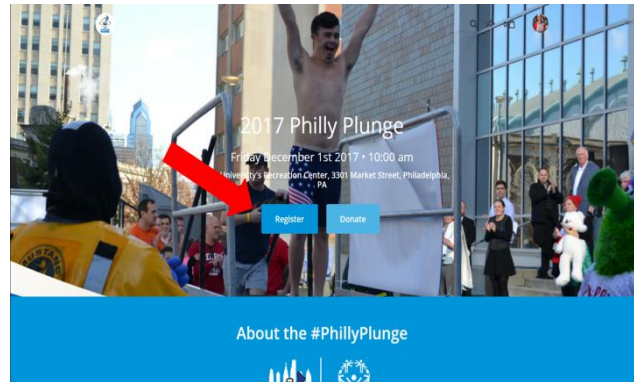
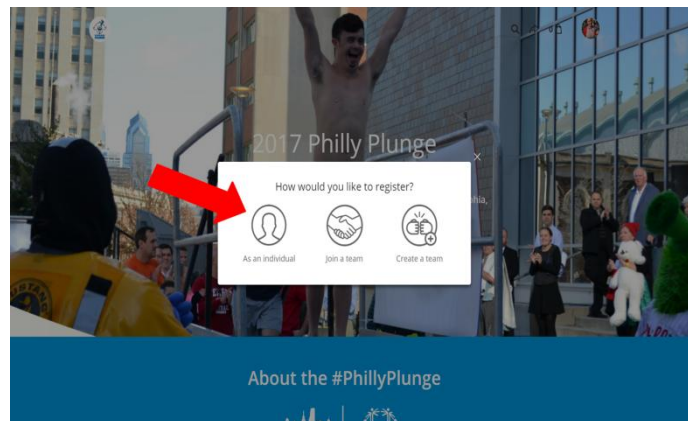


Individual Registration

1. Click on “Register” to begin the registration process

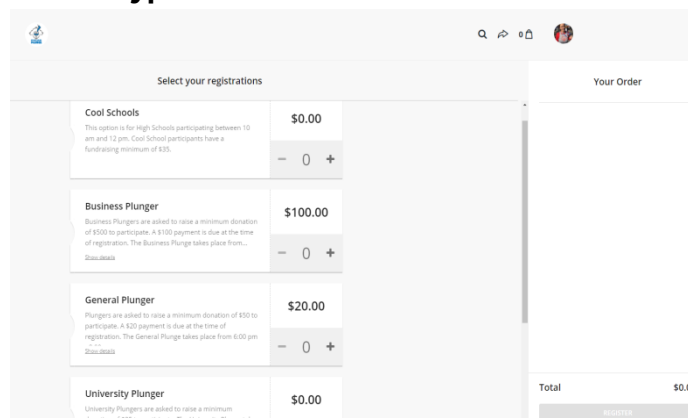


2. Click “Individual”



Note: should you change your mind later, you can easily join a team or create a team, through your fundraising page dashboard after you've completed registration.

3. Select your registration type



Select which registration(s) you would like to purchase. Each selected registration will show up as an itemized cart product. If you would like to remove a registration from your cart, click on the *remove* link under the cart item. Clicking on *next* will automatically reserve the selected registration(s) while you continue to complete the checkout process.

4. Fill out attendee information

The screenshot shows a registration form titled "Complete Registrations" (1 of 1) for a "General Plunger". The form is for "Attendee 1" and asks for the following information:

- First name *
- Last name *
- Email *
- Birth Date

5. Optional: Add a donation to your registration

The screenshot shows an "Add a donation" form with the following elements:

- Buttons for selecting an amount: \$25, \$50, \$100, \$500, and Other.
- A text input field for the amount, starting with a "\$" symbol.
- A dropdown menu for "One-time".
- A checkbox with the text: "I'd like to cover all transaction fees so 100% of my donation goes to Special Olympics Pennsylvania."
- A "SKIP DONATION" link at the bottom.

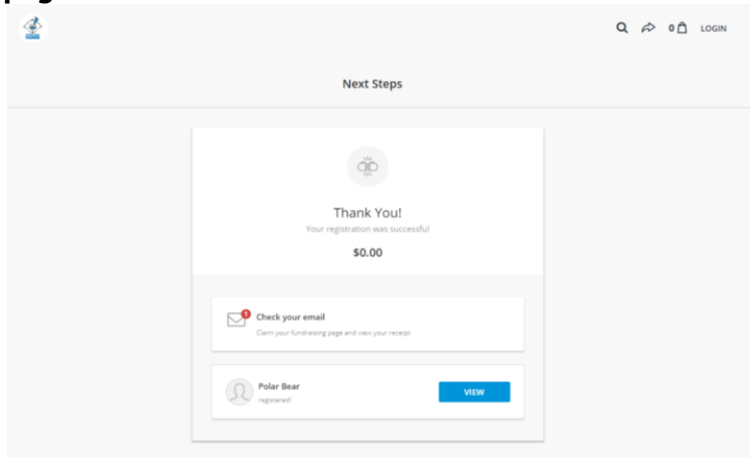
6. Complete Billing Information

Put in billing information, and click on "Register"

The screenshot shows a "Checkout" form with the following sections:

- Credit card**: You're paying with a credit card.
- Buyer's Info**:
 - Name on the card *: Split into "Classy" and "Support" input fields.
 - Email *: syee@classy.org
- Payment Info**:
 - Card number *: Input field with a card icon.

7. Once the purchase is complete, you should land on a “Thank You” confirmation page with further instructions



Click on "view" to check out the team and/or individual pages of the attendees you just registered.

8. Claim your Account/Fundraising Page

If you did not have a Classy account prior to signing up for the Plunge, you will get an email to “Claim Your Account” from Classy. Follow the prompts to update your account and set up your fundraising page. For help updating your personal fundraising page, click here.

If you had a Classy account prior to signing up for the plunge:

To manage and edit your fundraising page, please look for a "Claim Your Fundraising Page" email that contains the link to access your fundraising page dashboard. If you registered multiple individuals, each individual will need to check the email they were registered with to claim their page.



Hi,

Thanks for joining our fundraising efforts for 2017 Philadelphia Polar Plunge.

We are excited that you are supporting our mission. 2017 Philadelphia Polar Plunge helps us continue our vital programming, and by fundraising with Special Olympics Pennsylvania, you can continue to make our work possible.

Thank You,
Special Olympics Pennsylvania

[CLAIM YOUR FUNDRAISING PAGE](#)

2017 PHILADELPHIA POLAR PLUNGE

12/1/2017 at 10:00 AM

-- taking place at--

Drexel University's Recreation Center
3301 Market Street
Philadelphia, PA 19104